Introduction to RMIS (Consultant module)

Overview of RMIS System

Once you logged-in to the system you will find the desktop page of the entire application. The top menu bar is basically divided into four main menus namely Consultant Project, Patent, Exhibition, Research, Maintenance and Exit.

What You Need To Know

This User Manual assumes that you know your basic computer. It also assumes that you know how to point, click and drag with a mouse and use keyboard. This documentation also assumes that you are using Firefox 1.0 or Internet Explorer 5.5 and above.

Under Consultant Project you will find the following tree:

Consultancy Project
   (a) List Of consultancy Project
   (b) Maintenance – (i) Field of consultancy Project
       (ii) Project Status
       (iii) List of role
(a) List Of consultancy Project

What you can see in this is page is all the name of consultancy project which is contains the Title of project and the client. You can view the detail information when you click 'View' link. Inserting new project information, updating and deletion also possible with this page. For insert, click Add New Project button.

a(i). View screen

On this page, you can easily retrieve all information regarding each project. You can see the detail of project, client information, consultant name, external consultant name. At bottom of the page, you can update the contact info of consultant.
a(ii). Add new project screen.

Project id was generated automatically. Please fill in all the required fields for new project information. Please fill in the information. Otherwise, the information won't be saved.

Edit information

It is possible to edit and delete what you've already filled. Simply click the `Edit` button on this page, and you will be prompted a pop-up box.

You may be able to edit or want to delete some information. Please click the `Edit` button after updating.
(b) Maintenance.

(i) Field of consultancy Project

(ii) Project Status

(iii) List of role

The main purpose of maintenance pages were to make user able to manage data-data from the database. The information like gallery name, field project status may be able to add, edit and delete.

Add new record.

You can add new field if there have for this year. After add click button.
Edit information

Please click after updating, otherwise it won’t be saved.

Delete information

The data also can be deleted. Choose any data which not used and click button . You may be prompted a pop-up box of confirmation. Click OK confirm or cancel to rollback.

All maintenance pages display with same instruction. Please use the instruction above.